

# **ANNUAL REPORT** 2018-19

WORKING TOWARDS A CANCER FREE FUTURE

# Why our work is important

## What we do

Cancer Council ACT (CFACT) has been active in the ACT since 1968. Our aim is to see a healthier community by reducing the incidence and impact of cancer in the ACT region.

We work with and within the local community, providing patient information and support services, prevention education programs, advocacy, research funding and other services relevant to the region.

Here in the ACT, fundraising revenue goes towards ensuring we are able to support those in our local community who need it most. Without the generosity and kindness of the ACT and surrounding community, including our dedicated volunteers, we could not achieve what we do.

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## Our Vision

A Cancer Free Future.

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## Our Purpose

We are Australia's leading cancer charity uniting the community, providing support, investing in research and saving lives.

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## Values

### Compassion

We are compassionate and accessible to those we support.

### Collaboration

We will work collaboratively wherever appropriate to best manage resources and to achieve best outcomes in cancer research, services and education.

### Trust

We will be transparent in our dealings with stakeholders to engender confidence in all our activities.

### Innovation

We will continually improve and innovate in our endeavour to reduce the incidence and impact of cancer.

### Excellence

We will strive for excellence in all our activities.

### Our Patron

Her Excellency, Lady Cosgrove

### Honorary Life Member

Professor Malcolm Whyte





# President's Report

**It's always a pleasure reporting to our supporters on the work your Cancer Council ACT does for this community, and this year is no exception.**

We have been fortunate over the years in having Vice-Regal patronage for our organisation and we have enjoyed our engagement with Her Excellency, Lady Cosgrove. We wish her and Sir Peter well in their retirement and thank them for their commitment to the community over many years.

For an organisation such as ours to have the support of the John James Foundation (and more recently, Barwon Investment Group) in providing our new central Canberra home for us is of course most welcome, and we are very grateful. Sir Peter as Patron of the John James Foundation, attended our office opening with Lady Cosgrove, who formally 'opened' our new building and the picture below tells the tale.

I should add that we have been so well supported over the years by the Canberra Airport Group who have provided us with accommodation on their Fairbairn site and recognised our charity status accordingly when fixing our rental rates.



Being centrally located does mean that we are available to many more Canberrans. Our wonderful wig service is now much more accessible and the ongoing support of The Snow Foundation is gratefully acknowledged. This support does mean that we can offer wigs to our cancer patients for a significantly reduced price.

Our fundraising events and campaigns are the life-blood of Cancer Council ACT and it was pleasing to see Relay For Life again be our premier fundraising event, although, of course, not our only event. Next year, the event celebrates 21 years in Canberra, so watch out for promotion of that and plan to be part of this very successful community event which funds much of what we do.

I would like to record my thanks to the Cancer Council ACT Board who have undertaken more than the usual workload this year, working on several significant projects with the CEO, including an organisational review. This has come about through a revised strategic plan and the need to ensure that our secretariat is both fit-for-purpose and supported to deliver on our goals. We are all very conscious that we are a charity who must be responsive to the community for every dollar we invest in meeting our strategic objectives.

Of course, our staff are critical to our well-being and I thank them for their dedication to our cause and for their willingness to be agents for change in our community. The team, led by our CEO, are appreciated by the Board for their professionalism as well as the attributes mentioned above.

We look forward to your continued support over the coming years as we seek to grow both our services to the community and our supporter base.

**Christine Brill**  
President



# A message from our CEO

**To all our valued supporters throughout this year, I say “thank you”. It’s been a year of change for the organisation and most of you have been on the journey with us in some way.**

Our most exciting and obvious change has been our move to Deakin from Fairbairn in August. With an original plan to only be at the Fairbairn property for several years, we were in fact there for much longer than expected. As noted in our President’s Report, we have been fortunate to have had significant support from the John James Foundation and our new landlords, Barwon Investment Group. This has enabled us to move in to a completely remodelled office environment and with a more open plan structure. The new floorplan has allowed for improved staff engagement and increased sharing of ideas and actions between teams.

Although we are now in smaller accommodation, it is wonderful to have a ‘new’ office and the move sees us much closer to other services and certainly closer to the broader ACT community whom we are here to serve.

We have also seen some changes in staff this year, farewelling three of our team. Our new team members have brought fresh ideas and enthusiasm to the table and I look forward to their ongoing valued contributions.

With an organisational review prior to Christmas, the changes have allowed us to review and trial some changes in work responsibilities which have been working well so far.

World Cancer Day was recognised on 4 February and our team joined others at Canberra Hospital’s Canberra Region Cancer Centre to provide information for visitors, as well as assisting with the running of a cancer forum on the day. The event also provided an opportunity for us to announce our Research Grant recipient for 2018–19, Associate Professor Anneke Blackburn. Providing funds for research each year is one of our strategic commitments and the grant assists in keeping high level research in the ACT.

It was pleasing to have our ACT Health Services Funding Agreement renewed for another three years as this covers a significant portion of services provided by our cancer information and support, tobacco control and SunSmart services. Of course, there are many other items on our agenda and all other funding is provided through fundraising and donor-related activities and this is why our supporters are so valuable to us.

This year we have continued to mix our fundraising efforts up to ensure a variety of income streams and we are already seeing improvements from our regular supporter base.

From an event perspective, we celebrated 20 years of Relay For Life and we are all looking forward to Relay’s 21<sup>st</sup> birthday next year. Our aim is to fill the AIS athletics track with participants.

All this effort couldn’t happen without a team effort. I would like to specifically thank my (volunteer) Board for their ongoing counsel and support and the CCACT team for their commitment. As well as all our other supporters especially our much appreciated volunteers who all make a significant contribution to the organisation.

**Sandra Turner**  
Chief Executive Officer



# How we help



The largest percentage of our funds comes from community support. We were pleased to receive confirmation of the extension of our ACT Health Service Funding Agreement that assists us to work in the areas of cancer information, support and prevention.

This year, the team has continued to work with and within the ACT community to provide information, resources and other assistance to those affected by cancer. An outline of the value of this support is highlighted as follows:

## Information and Support

Coping with cancer is challenging, which is why Cancer Council ACT delivers a range of information and support services for all people, affected by all cancers.

**832** occasions of service were provided by Cancer Council ACT's Information and Supportive Care Service.

**523** contacts were received by 13 11 20, our Cancer Information and Support Line.

Our Cancer of the lung and mesothelioma support group met monthly with a total of **52** attendances.

In partnership with Telstra, we assisted 4 clients with **\$1,250** of financial assistance.

**69** people were referred to our Pro Bono Program for legal, financial planning and workplace advice, who assisted with **85** matters.

**8,734** free cancer information resources were distributed throughout the ACT, thanks to the support of Dry July.

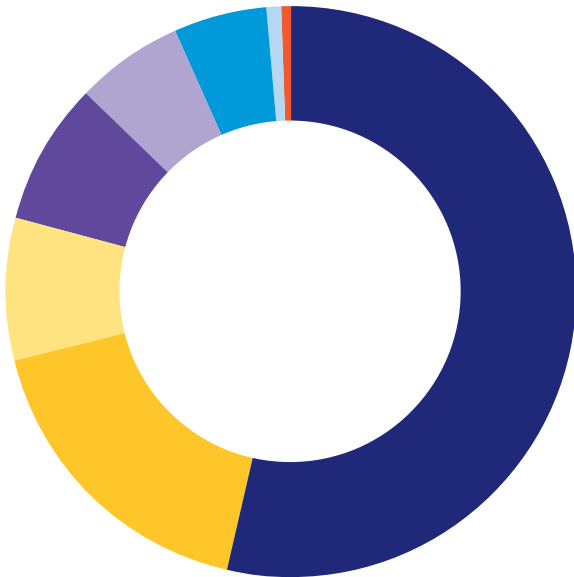
**44** people attended our Living with Cancer program and Legal and Financial Matters Seminar.

**204** wigs, turbans and bamboo wig liners were provided at a subsidised cost to **144** Wig Service clients.





## Cancer Information and Supportive Care Occasions of Service 2018–19



- Telephone **53%**
- Wig Service **17.30%**
- Pro Bono Service **8.30%**
- E-mail **8.30%**
- Support Group **6.25%**
- Education Programs **5.30%**
- Visit **1.20%**
- Fax **0.36%**

## Research

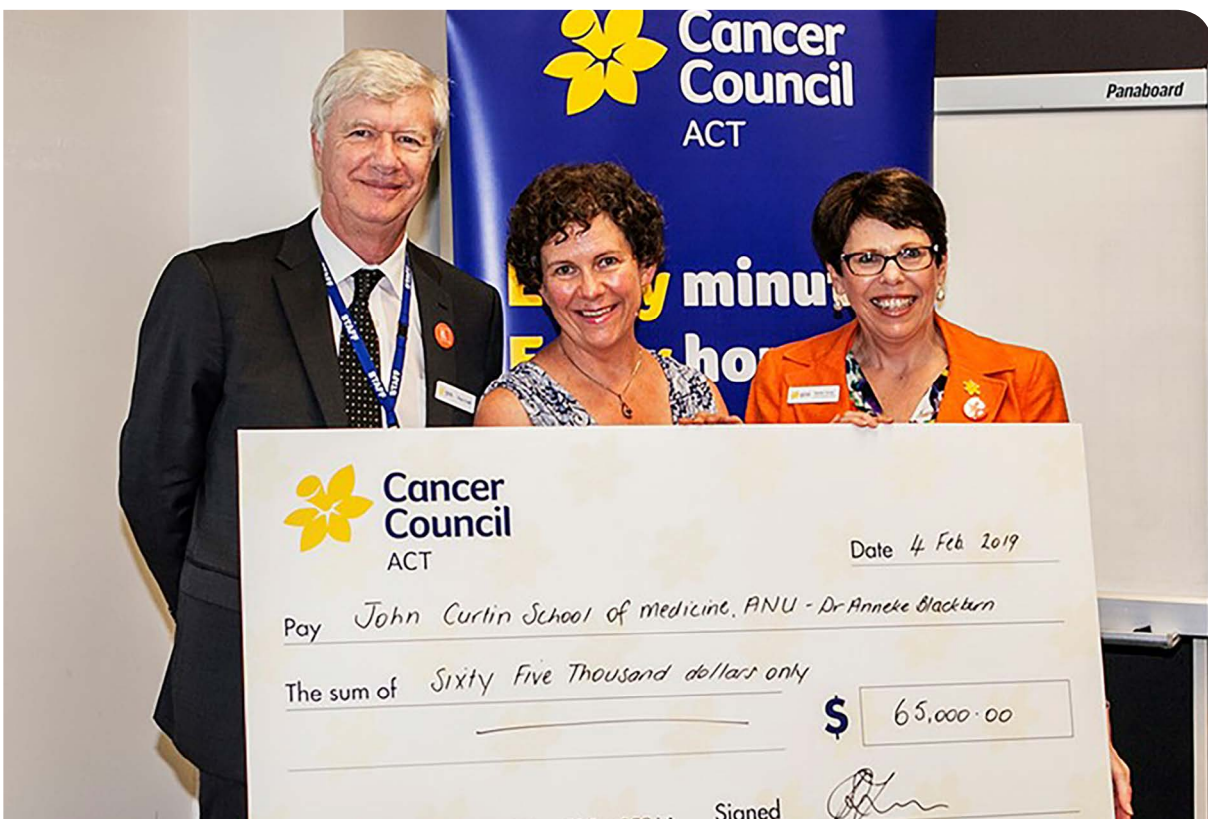
Investment in cancer research is paramount to our ability to fight cancer and improve survival rates and quality of life. Cancer Council ACT remains committed to funding research into all aspects of cancer and in 2018–19 provided \$265,000 of funding to cancer research projects in the ACT.

**\$65,000** over 1 year to **Associate Professor Anneke Blackburn** at The ANU for her project *Targeting cancer metabolism to reduce metastases*.

**\$200,000** (\$600,000 over 3 years, 2016–19) to **Professor Thomas Preiss** at The ANU for his project *Mechanisms and targets of protein synthesis dysregulation in cancer*.

Progress Reports for these projects are available to read on our website, see <https://actcancer.org/research/funded-research/>

**Cancer Council ACT Pathology Prize 2018** winner, Charbel Wehbe. Awarded in conjunction with the Academic Unit of Pathology at the ANU Medical School, for outstanding and comprehensive knowledge and application of pathology issues.



## Cancer Prevention – SunSmart®

Skin cancer is one of the few mostly preventable cancers but still accounts for around 80 percent of all newly diagnosed cancers in Australia. We work in the community to raise awareness about skin cancer prevention and early detection, especially targeting early childhood services, Canberra schools, workplaces and the general public.

### National SunSmart Schools and Early Childhood Program

**90%** of ACT primary schools and **140** ACT early childhood services are members of our Program.

**22** early childhood services completed their 3 year SunSmart review.

**43** primary schools completed their 3 year SunSmart review.

**7** new SunSmart statuses were awarded in the ACT.

**318** ACT teachers and educators completed Cancer Council's Generation SunSmart online Professional Learning.

**HALF** of ACT primary schools currently display the SunSmart Widget on their school's website.

Over **1,400** active subscribers receive our SunSmart E-News that reaches into ACT schools and early childhood providers.

### SunSmart in the Community

**8** SunSmart Masterclasses were presented to early childhood centres.

**20** SunSmart talks were delivered to workplaces and other settings.

Our SunSmart Events Package was loaned out on **12** occasions by ACT community groups with a potential reach of over **10,000** people.

### Healthy Schools Network ACT

The Network is now made up of **31** local not-for-profit based organisations.

Close to **5,500** pageviews to [www.healthyschoolsact.com.au](http://www.healthyschoolsact.com.au).

@hsnACT received over **41,500** Tweet Impressions.







## Cancer Prevention – Tobacco Control

Smoking is the leading cause of preventable death and disease, including cancer, in the developed world and is responsible for more cancer deaths in Australia than any other single factor.

We work to reduce the impact of tobacco smoking and decrease uptake in the ACT by providing a variety of quit smoking information and courses.

**247** participants took part in **31** smoking education seminars.

**34** brief interventions providing one-on-one support to quit smoking were delivered.

**15** Quit smoking courses were provided to secondary schools.

**357** Smokerlyzer breath tests were conducted over the year to measure carbon monoxide levels.

Over **500** Quitpacks were handed out at courses, events, expos and seminars.



## In the community

We attend local community events, health expos and other settings to raise awareness of our services and to educate the public about cancer prevention. Those attended this year includes:

- ActewAGL Royal Canberra Show
- Canberra Home and Leisure Show
- Seniors Week Expo
- CCACT Relay For Life
- Alexander Maconochie Centre
- World No Tobacco Day events at Winnunga Nimmityjah Aboriginal Health Service and Canberra Hospital
- ICON Royal Lifesaving Day at the Lake
- Meet the Brumbies Day
- CIT Orientation Days
- OzHelp Men's Health Week breakfast
- ACT Education Directorate health expos
- ACT Emergency Services Open Day
- ACT Playgroups PlayFest
- Be the Best you can Be
- Busting the Myths health promotion event
- World Cancer Day events at Canberra Hospital

## Healthy Workplace

Cancer Council ACT has been formally Recognised by Healthier Work for committing to creating a healthier workplace for their staff, currently in the first year of Healthier Work activities.



## [www.actcancer.org](http://www.actcancer.org)

Engagement with the community also occurs through our website [www.actcancer.org](http://www.actcancer.org) with **71,801** page views in 2018-19 (up **15%** from 2017-18) with people seeking information about cancer and its treatments, prevention and early detection, our services and research program.







# How we are funded

Funds raised in the ACT through events, donations and sponsorship helps us provide our cancer information and support services, research funding and prevention strategies for the ACT community.

75% of all our funding comes from the generosity of the ACT community through donations, bequests and community events including the well-known Daffodil Day, Australia's Biggest Morning Tea and Relay For Life.

## Fundraising

Our major annual events engage all age groups including schools, workplaces and community groups coming together to contribute to a healthier and stronger community. Relay For Life, Australia's Biggest Morning Tea, Daffodil Day and Do It For Cancer provide us all the opportunity to share, learn, remember and celebrate together. Cancer Council ACT is grateful for these contributions and the willingness to bring about change for the future and welcome all to be a part of this endeavour.

Our biggest event, Relay For Life raised **\$394,029** with **130** teams and around **1,700** participants.

**285** volunteers sold **3,600** bunches of daffodils and daffodil merchandise to help raise **\$68,556** for Daffodil Day.

March Charge participants ran, cycled and walked for cancer to raise **\$30,954**.

**\$159,749** was raised though Australia's Biggest Morning Tea with **361** morning teas held across the ACT.

By abstaining from alcohol for a month, Dry July participants raised **\$23,890** for CCACT.

**\$83,373** was raised by the community through Do It For Cancer events, Golf Days, Pink Ribbon and Girls' Night In, Movie Nights, Head shaves and more.

**1,300** new regular donors joined our supporters this year, with a total of over **1,700** committed Canberrans who contributed over **\$519,177**.



- Donations **39%**
- Fundraising **34%**
- Interest **2%**
- Retail **1%**
- Sundry **5%**
- Bequest **2%**
- Royalties **2%**
- Grant Income **15%**

Over **\$221,874** was given by **1,257** very generous donors who donated in response to an appeal, made an In Memory gift or gave back to the community after they were affected by cancer themselves.

Entertainment Memberships bought through Cancer Council ACT raised **\$5,931**. We receive 20% of every book we sell and Entertainment Book staff provide invaluable support to help us fundraise through selling the memberships.

A legacy of **\$5,000** was received from the estate of the late Patricia Valentine Walker and **\$26,198** was disbursed from Memorial Funds bequeathed by Anna Oszlanski, Colin Cyril Telfer and Johanna Wyld.

## Spreading the word online

Our online community continued to spread the word. **2,000** people liked our Facebook page during 2018–19 to end the year with **7,681** likes on our page. Our followers on **Instagram** also increased from **520** to **670**.



## Make a difference

We are indebted to those who make such generous donations to the work of the Cancer Council. A Gift in your Will towards a cancer free future continues the love and generosity you have shown in your lifetime even after you are gone. It's a wonderful thing to be remembered for.



# Thank you

It's difficult to say in words what the value of our generous supporters really means to us. We certainly would have trouble calculating the financial amount of time and expertise that is contributed in many different ways each year.

We cannot go further without acknowledging the volunteer Board that guides our organisation. Your commitment to our cause is commendable.

The ongoing support from Airport Group whilst we were tenants at Fairbairn allowed us to remain there at a manageable cost for a number of years.

With our move to Deakin, we recognise the significant financial contribution of the John James Foundation to the redevelopment of our office space and their commitment to ensuring a smooth transition for us from Fairbairn. We also acknowledge their commitment to us during the handover process of the property to Barwon Investment Group and their honouring all agreements in place.

The generous support from suppliers who contributed to the office redevelopment is gratefully acknowledged and is formally recognised in our office entry area. With the wonderful support from Dry July enabling us to apply the finishing touches to our new wig service.

ACT Health continues to recognise the support we provide in the community and their funds to assist us to provide services is gratefully acknowledged.

There are a number of pro bono supporters who continue to provide guidance and hands on assistance throughout the year. The cost for these services, including legal advice from Minter Ellison, financial planning and human resource expertise from local professionals would significantly impact our budget if payment was required. This support is priceless and there are too many valuable contributors to name in person.

Our national partnership with Telstra continues and has provided some support for local families throughout year.

Volunteers are the lifeblood of what we do. Everyone who provides pro bono support is actually volunteering with us to assist our progress. For those supporters who volunteer their time and community spirit in any way possible throughout the year – we are indebted to you.

From raising funds for Australia's Biggest Morning Tea, gathering sponsors to help you walk through the night at Relay For Life, selling daffodils at Daffodil Day, shaving your head or raising funds in any way, you are contributing to the support of every person affected by cancer in the ACT – and we couldn't do it without you!

Relay For Life saw many event sponsors provide goods and services throughout the weekend to ensure a very successful event. Again, there are too many to mention here individually and each person who contributed support in any way is gratefully acknowledged.

This last year we have been blessed with the ongoing contribution from a number of volunteers who have worked with us in our new office, in our wig service, assisting with media, communications, HR and even some IT issues. You are all part of our team.

Our donors are our other life-blood. Regular donations allow us to plan ahead and ensure we can continue to provide the services and support so necessary each day. Thank you all for your continuing support.

In-kind support from some of our suppliers also provides additional opportunity for us to do what we do. Support comes in many forms, from expertise, time, goods and services and sometimes, just being there, just in case!

As you can see, it's a long list and we don't want to leave anyone out, so this is a combined 'Thank You' to all for your incredible commitment to our organisation. Our job is not yet done, and we look forward to your continued support in the future.

## Our Major Supporters

Supported by





**The Cancer Council ACT**  
**ABN 33 113 296 601**

**Report of the Directors**

Your directors present their report with respect to the result of the company for the year ended 30 June 2019 and the state of the company's affairs at that date.

**DIRECTORS**

The following persons held office during the year ended 30 June 2019 or to the date in this report:

Director	Date of Appointment, Occupation, and Other Directorships	Responsibility
Ms Christine Brill JP (ACT) Grad Cert Mgt, Grad Dip Emp Rel; M.HRM FSAE, FAHRI, AFACHSM, MAICD	Appointed: 26 April 2005. Occupation: Program Coordinator, Doctors' Health Services. Australian Medical Association, Barton ACT.	President Board Nominee
Ms Sue Hart MBus, BA, FAICD	Appointed: 26 April 2005. Occupation: Company Director. Other Directorships: Commerce Management Services; Canberra Girls' Grammar School (Deputy Chair); Canberra Yacht Club (Chair); Cancer Council Australia (from May 2016).	Vice President Board Nominee
Dr Paul Craft MBBS, MPH, FRACP	Appointed: 3 July 2013. Occupation: Medical Oncologist, the Canberra Hospital; Associate Professor Medical Oncology, ANU Medical School; Clinical Director, Cancer and Ambulatory Support, Canberra Hospital.	Honorary Secretary Board Nominee
Mr Howard Pickrell B Sci Agriculture; Chartered Accountant (CA)	Appointed: 21 February 2017 Occupation: Chief Operating Officer, Australian Christian Lobby Ltd. Other Directorships: Executive Committee Member and Treasurer of the Lake Crackenback Resort.	Treasurer Board Nominee
Mr Roger Buckley JP (ACT) BBA, MC	Appointed: 9 May 2016. Occupation: Senior Administrator, Australian National University.	Board Nominee
Mr Allistar Twigg RFD, B ECON, LLB,	Appointed: 18 February 2016. Occupation: Lawyer. Other Directorships: Member of the Executive of Australian Institute of Administrative Law Incorporated.	Board Nominee
Phil Greenwood JP (ACT)	Appointed: 20 March 2018. Occupation: Retired CEO. Other Directorships: Board Member (Secretary) - Rotary Club of Tuggeranong.	Board Nominee
Anne Kowalski	Appointed 4 April 2018. Occupation: Managing Director, Kowalski Recruitment. Other Directorships: Kowalski Recruitment Pty Ltd. (current), Kowalski Consulting Pty Ltd (current), Forza Pty Ltd (current). Resigned 02 May 2019	Board Nominee

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated above.

During the financial year, seven meetings of directors were held. The number of meetings attended and number of meetings eligible to attend were:

**The Cancer Council ACT**  
**ABN 33 113 296 601**

Director	Number of Possible Meetings	Number of Meetings Attended
Christine Brill (Chair)	7	7
Sue Hart (Vice President)	7	5
Dr Paul Craft (Honorary Secretary)	7	4
Howard Pickrell (Treasurer)	7	7
Roger Buckley	7	6
Allistar Twigg	7	5
Phil Greenwood	7	7
Anne Kowalski (Resigned 2 May 2019)	6	5

**COMPANY SECRETARY**

Sandra Turner has been Company Secretary since her appointment as such on 10th April 2017.

**ACTIVITIES**

The principal activities of the company were to provide cancer control services.

**RESULTS AND REVIEW OF OPERATIONS**

The net result of operations of the company was an operating deficit of \$197,694 (2018: \$120,215 surplus).

**STATE OF AFFAIRS**

There was no significant change in the state of affairs of the company during the financial year.

**OBJECTIVES AND STRATEGIES**

***Long and short term objectives of the entity;***

The long-term objective of the Cancer Council ACT is to enhance the well-being of the broader Canberra community as a result of health promotion actions which reduce the incidence and impact of cancer.

- Target Outcome 1: A reduction in the incidence of cancer.
- Target Outcome 2: Reducing the Impact of Cancer.

The short-term objectives are directed towards funding and delivering programs that have a tangible impact on people affected by cancer, currently in the areas of cancer education and prevention programs, advocacy, support programs and provision of cancer research grants.

***Our strategies for achieving those objectives;***

Strategies to achieve both short and long-term objectives include using the most appropriate evidence-based activities and tools to ensure the Cancer Council ACT realises its vision. This includes maintaining a portfolio of fundraising activities which engages those who share our vision, by matching their capacity and motivation to donate resources. Building and maintaining a diverse range of skills within the Cancer Council ACT's workforce will enable the organisation to deliver high quality services to its clients and customers.

***Principal activities during the year and how those activities assisted in achieving objectives;***

Cancer Information, Support Services and Supportive Care for cancer patients and those affected by a diagnosis of cancer.

- Telephone information and support as well as referrals to relevant Cancer Council and external service providers (eg: legal and financial planning referral service). Provision of cancer-related publications, interactive and supportive online services and access to information regarding all cancers via the Cancer Council ACT website.
- Supply of discounted wigs to people losing their hair as a result of their cancer treatment.
- Support groups for people affected by cancer.
- Free education programs including Living Well After Cancer and the Legal and Financial Matters seminar.

Cancer Prevention and Early Detection Program

- Smoking Cessation, Education and Cancer Prevention courses and workshops as well as one-on-one interventions to help people quit or not begin smoking at all.

## **The Cancer Council ACT ABN 33 113 296 601**

- SunSmart Education and Skin Cancer Prevention information provided to early childhood centres, schools (especially primary) and organisations and businesses that have an outdoor workforce.

### **Research Program**

- Provision of funds for cancer research and related projects in the ACT, through NHMRC (National Health and Medical Research Council) reviewed, and Board approved, annual cancer research grants.

### **Fundraising and Business Development Program**

- The planning, coordination and successful execution of major fundraising campaigns, including Relay For Life, Australia's Biggest Morning Tea, Daffodil Day and other Cancer Council ACT and community-initiated events and activities support the provision of services to the greater ACT region.

### **Direct Marketing - donations to support the services provided by the Cancer Council ACT.**

- The regular giving programme encourages individuals to support the Cancer Council ACT by making regular donations throughout the year, and encouraging consideration of a Will bequest to assist in the ongoing provision of Cancer Council ACT community support.

## **MEASUREMENT AND PERFORMANCE**

### ***How CCACT measures its performance, including any key performance indicators used by the entity.***

The Cancer Council ACT currently receives one annual grant from ACT Health to assist the provision of cancer information, prevention and support services. The services to the community are also partly funded by the Cancer Council ACT's fundraising initiatives.

For the 12 months from 1 July 2018 to 30 June 2019, the Cancer Council ACT used the Outputs and Performance Indicators required by ACT Health as minimum performance indicators for the provision of these services. The aim is to exceed any quantitative and qualitative Performance Indicators set, including, for example, the number of hours of support provided, and the number of courses and workshops held. A report is provided to ACT Health every six months.

The Cancer Council ACT assesses its overall effectiveness in a number of ways and includes both qualitative and quantitative measures. These include monitoring the number of calls to the 13 11 20 number, as well as email and drop-in enquiries. The number of requests for hard copy information and the number of website page hits for specific topics is another measure. General community awareness about Cancer Council is important to ensure those with a diagnosis of cancer and their families know what services are available. Regular engagement with local media assists this awareness.

## **DIVIDENDS**

The company is limited by guarantee and is prohibited by its objects from distributing any surplus to the members. Accordingly no dividend has been paid or declared by the company since the end of the previous financial year and up to the date of this report.

## **MEMBERSHIP IN THE COMPANY**

The company is a company limited by guarantee. If the Entity is wound up, the Constitution states that each Member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the company. At 30 June 2019 the number of Members was 18 (2018:21).

## **EVENTS SUBSEQUENT TO BALANCE DATE**

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors, to affect substantially the operations of the company, the results of those operations or the state of affairs of the company in subsequent financial years.

## **DIRECTORS' BENEFITS**

Since the end of the previous financial year, no director has received or become entitled to receive a benefit by reason of a contract made by the Company or a related corporation with the director or with a firm of which he/she is a member, or with a company in which he/she has a substantial financial interest, except any benefit that may be deemed to accrue by reason of professional costs paid in the ordinary course of business.



**The Cancer Council ACT  
ABN 33 113 296 601**

**INDEMNIFICATION OF OFFICERS OR AUDITORS**

Every member of the Board, Auditor, Secretary and other officer for the time being of the Company shall be indemnified out of the assets of the Company against any liability arising out of the execution of the duties of their office which is incurred by them in defending any proceedings, whether civil or criminal, in which judgement is given in their favour or in which they are acquitted or in connection with any application under the Law in which relief is granted to them by the Court in respect of any negligence default breach of duty or breach of trust.

The company has paid a premium of \$2,671 (incl. GST) during the financial year in respect of an insurance contract insuring the directors and officers against a liability incurred as an officer for the costs or expenses to defend legal proceedings.

Signed at Canberra this 28 day of October 2019 in accordance with a resolution of the Directors.

[Signature]  
Director

[Signature]  
Director



## AUDITOR'S INDEPENDENCE DECLARATION

### THE CANCER COUNCIL ACT

ABN 33 113 296 601

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019 there have been no contraventions of:

- i. the auditor independence requirements as set out in the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii. any applicable code of professional conduct in relation to the audit.

A handwritten signature in black ink, appearing to read "Eric Hummer".

**Eric Hummer**  
Audit Director  
Synergy Group Audit Pty Limited

Signed at Canberra 17 October 2019

▼ **SYNERGY GROUP AUDIT PTY LTD**  
▲ (02) 6260 7477 ■ [synergygroup.net.au](http://synergygroup.net.au) ▶ ABN 45 104 227 063 ▽ Authorised Audit Company No. 301280  
▶ PO Box 4789 Kingston ACT 2600 ▽ Ground Floor, 15 National Circuit, Barton ACT 2600

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**The Cancer Council ACT  
ABN 33 113 296 601**

**Directors' Declaration**

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The directors of the company declare that:

1. The financial statements and notes are in accordance with the *Australian Charities and Not-for-profit Commission Act 2012*, and
  - (a) comply with Division 60 of the *Australian Charities and Not-for-profits Regulation 2013*, Accounting Standards – Reduced Disclosure Requirements and other mandatory professional reporting requirements; and
  - (b) give a true and fair view of the company's financial position as at 30 June 2019 and of its performance for the year ended on that date;
2. In the directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

Signed at Canberra this 28 day of October 2019 in accordance with a resolution of the Directors.

  
.....  
Director

  
.....  
Director





INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF THE CANCER COUNCIL ACT  
ABN 33 113 296 601

**Report on the Audit of the Financial Report**

**Qualified Opinion**

We have audited the financial report of The Cancer Council ACT (the Company), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, the statement of changes in equity and the cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration for The Cancer Council ACT.

In our opinion, except for the effects on the annual financial report of the matter referred to in the Basis for Qualified Opinion paragraph below the accompanying financial report of the Company is in accordance with the Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act), including:

- i. giving a true and fair view of the company's financial position as at 30 June 2019 and of its financial performance for the year then ended; and
- ii. complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Australian Charities and Not-for-profits Commission Regulation 2013*.

**Basis for Qualified Opinion**

As is common for organisations of this type, it was not practical to maintain an effective system of internal control over the completeness of revenue from donations and fundraising until its initial entry into the accounting records. Accordingly, our audit in relation to donations, bequests and special events (fundraising) revenue totaling \$1,535,758 for the financial year (2018: \$1,812,605) was limited to the amounts recorded as being banked.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (the "Code")* that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Information Other than the Financial Report and the Auditor's Report Thereon**

The directors are responsible for the other information. The other information comprises the information included in the Company's annual report for the year ended 30 June 2019 but does not include the financial report and our auditor's report thereon.

**Synergy Group Audit Pty Ltd**

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PO Box 3789 Kingston ACT 2600 ABN 45 104 227 063 AUTHORISED AUDIT COMPANY NO. 301280

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Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of the other information, we are required to report on that fact. We have nothing to report in this regard.

#### **Directors' Responsibility for the Financial Report**

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability of the Company to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for the auditor's opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the director's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in the auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify the auditor's opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.



We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

A handwritten signature in black ink, appearing to read "Eric Hummer".

**Eric Hummer**  
Audit Director

ehummer@synergygroup.net.au  
0407 486 637

29 October 2019

**THE CANCER COUNCIL ACT**

**ABN: 33 113 296 601**

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**

**FOR THE YEAR ENDED 30 JUNE 2019**

	<b>Notes</b>	<b>2019</b>	<b>2018</b>
		<b>\$</b>	<b>\$</b>
Operating revenue	2	2,064,253	2,261,374
Expenses			
Wig merchandise		(4,780)	(7,115)
Employee benefits	3	(931,752)	(952,714)
Fundraising costs		(612,463)	(291,194)
Research grants	3	(265,000)	(413,333)
Occupancy costs		(92,362)	(112,660)
Other administrative costs		(229,364)	(232,647)
Loss on disposal of non current assets		-	(7,312)
Cancer Council Australia membership		(126,226)	(124,184)
Net surplus / (deficit)		<u>(197,694)</u>	<u>120,215</u>
Total comprehensive income / (loss) for the year		<u>(197,694)</u>	<u>120,215</u>

The accompanying notes form part of these financial statements.



**THE CANCER COUNCIL ACT**  
**ABN: 33 113 296 601**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2019**

	Notes	2019 \$	2018 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	5	2,823,401	2,999,451
Receivables	6	213,050	220,306
Inventories	7	5,526	8,345
Other	8	32,986	37,620
<i>Total current assets</i>		3,074,963	3,265,722
<b>NON CURRENT ASSETS</b>			
Property, plant and equipment	9	86,847	14,406
<i>Total non current assets</i>		86,847	14,406
<i>Total assets</i>		3,161,810	3,280,128
<b>CURRENT LIABILITIES</b>			
Payables	10	299,214	225,984
Provisions	11	64,152	58,006
<i>Total current liabilities</i>		363,366	283,990
<i>Total liabilities</i>		363,366	283,990
<i>Net assets</i>		2,798,444	2,996,138
<b>EQUITY</b>			
Retained earnings		2,798,444	2,818,385
Restricted funds reserve		-	177,753
<i>Total equity</i>		2,798,444	2,996,138

The accompanying notes form part of these financial statements.

**THE CANCER COUNCIL ACT**  
**ABN: 33 113 296 601**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2019**

	<b>Retained</b>	<b>Restricted</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2017</b>	2,284,837	591,086	2,875,923
Net surplus for the year	120,215	-	120,215
Transfer to / (from) restricted funds reserve	413,333	(413,333)	-
Total movements for the period	533,548	- 413,333	120,215
<b>Balance at 1 July 2018</b>	<u>2,818,385</u>	<u>177,753</u>	<u>2,996,138</u>
Net deficit for the year	(197,694)	-	(197,694)
Transfer to / (from) restricted funds reserve	177,753	(177,753)	-
Total movements for the period	(19,941)	(177,753)	(197,694)
<b>Balance at 30 June 2019</b>	<u><u>2,798,444</u></u>	<u><u>-</u></u>	<u><u>2,798,444</u></u>

<sup>1</sup> Restricted Funds Reserve: The restricted funds reserve relates to bequests and donations received by CCACT with a purpose specified in the bequest or by the donors. These funds are held in the restricted funds reserve until spent appropriately.

The accompanying notes form part of these financial statements.

**THE CANCER COUNCIL ACT**

ABN: 33 113 296 601

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2019**

	Notes	2019 \$	2018 \$
<b>OPERATING ACTIVITIES</b>			
Receipts from donations, special events and other income		1,763,564	1,979,382
Receipts from sale of merchandise		12,635	20,118
Grants received		316,320	308,876
Payments to suppliers and employees		(2,311,133)	(2,142,318)
Interest received		51,778	45,616
<i>Net cash provided by / (used in) operating activities</i>		<u>(166,836)</u>	<u>211,674</u>
<b>INVESTING ACTIVITIES</b>			
Purchases of property, plant and equipment		(9,916)	(3,832)
Proceeds on disposal of property, plant and equipment		702	1,000
<i>Net cash (used in) / provided by investing activities</i>		<u>(9,214)</u>	<u>(2,832)</u>
<i>Net movement in cash and cash equivalents</i>		(176,050)	208,842
<i>Cash and cash equivalents at beginning of year</i>		2,999,451	2,790,609
<i>Cash and cash equivalents at end of year</i>	5	<u>2,823,401</u>	<u>2,999,451</u>

The accompanying notes form part of these financial statements.

## THE CANCER COUNCIL ACT

ABN: 33 113 296 601

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### Note 1: Summary of significant accounting policies

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the *Australian Charities and Not-for-profits Commission Act 2012*. The Company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial report of the Company was authorised for issue on the date of signing of the attached Directors' Declaration by the directors.

#### Accounting Policies

##### *New and Amended Accounting Policies Adopted by the Company*

##### Initial application of AASB 9: Financial Instruments

The Company has adopted AASB 9: *Financial Instruments* with a date of initial application of 1 July 2018. As a result, the Company has changed its financial instruments accounting policies as detailed in this note. The following table represents the classification and measurement of financial assets and financial liabilities under AASB 9 and AASB 139 at the date of initial application (1 July 2018). The initial application of AASB 9 has had no impact on the financial asset or liability carrying amounts.

Financial Instrument category	AASB 139 class	AASB 9 class	Impact of change
<i>Financial Assets - current and non current assets</i>			
Cash and Cash equivalents	Loan and receivables (amortised cost)	Financial assets at amortised cost	Nil
Receivables	Loan and receivables (amortised cost)	Financial assets at amortised cost	Nil
<i>Financial liabilities - current and non current assets</i>			
Payables	Amortised cost	Financial liabilities at amortised cost	Nil



**THE CANCER COUNCIL ACT**

**ABN: 33 113 296 601**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

**Note 1: Summary of significant accounting policies (cont'd)**

***Impending Accounting Standards - AASB 16: Leases***

AASB 16 Leases will apply to the Company from 1 July 2019. AASB 16 significantly increases the recognition and disclosure of leases by lessees with the majority of leases currently treated as operating leases recognised on the statement of financial position. It removes the classification of leases as either operating or finance for lessees and, instead, introduces a single accounting model that requires lessees to capitalise all leases on the statement of financial position by recognising a 'right-of-use' asset and a lease liability for the present value of the obligation. Short-term leases (less than 12 months) and leases of low-value assets (such as personal computers) are exempt from the lease accounting requirements. Details of the Company's current operating lease commitments are disclosed in note 13 of the financial statements.

At the commencement date of the lease, the lessee will recognise both:

- a liability – to make lease payments; and
- an asset – representing the right to use the underlying asset during the lease term. Lessees will be required to recognise both the interest expense on the lease liability, and the depreciation expense on the right-of-use asset separately.

**(a) Income tax**

The Company is income tax exempt as a health promotion charity under the *Income Tax Assessment Act 1997*.

**(b) Inventories**

Wig merchandise is measured at the lower of cost and net realisable value. Costs are assigned on a first-in first-out basis.

**(c) Financial instruments**

***Initial recognition and measurement***

Financial instruments are initially measured at fair value (except for trade receivables that are measured at transaction price) plus transaction costs.

***Classification and subsequent measurement***

***Financial liabilities:***

Financial liabilities are subsequently measured at amortised cost using the effective interest rate method or fair value through profit and loss.

***Financial assets:***

Financial assets are subsequently measured

- amortised cost;
  - fair value through other comprehensive income; or
  - fair value through profit and loss;
- on the basis of the two primary criteria, being:
- the contractual cashflow characteristics of the financial asset; and
  - the business model for managing the financial assets.

## THE CANCER COUNCIL ACT

ABN: 33 113 296 601

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### Note 1: Summary of significant accounting policies (cont'd)

##### **(c) Financial instruments (cont'd)**

A financial asset is subsequently measured at amortised cost when it meets the following conditions:

- the financial asset is managed solely to collect contractual cash flows; and
- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specific dates.

Trade and other receivables and cash and cash equivalents are measured at amortised cost. By default, all other financial assets that do not meet the conditions of amortised cost or the fair value through other comprehensive income's measurement condition are subsequently measured at fair value through profit and loss.

##### Impairment of financial assets

The company recognises a loss allowance for expected credit losses on financial assets that are measured at amortised cost or fair value through other comprehensive income. Loss allowance is not recognised for equity measured at fair value through other comprehensive income. Expected credit losses are the probability-weighted estimate of the credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument. The Company used the general approach to impairment as applicable under AASB 9.

##### *General approach:*

Under the general approach, at each reporting period, the Company assessed whether the financial instruments are credit impaired, and if:

- the credit risk of the financial instrument increased significantly since initial recognition, the company measured the loss allowance of the financial instrument at an amount equal to the lifetime expected credit losses; and
- there was no significant increase in credit risk since initial recognition, the company measured the loss allowance for the financial instrument at an amount equal to 12-month expected credit losses.

##### *Recognition of expected credit losses in financial statements*

At each reporting date, the Company recognised the movement in the loss allowance as an impairment gain or loss in the statement of profit or loss and other comprehensive income. The carrying amount of financial assets measured at amortised cost includes the loss allowance relating to that asset.

##### **(d) Property, plant and equipment**

Each class of property, plant and equipment is carried at cost less, where applicable, any accumulated depreciation or impairment write-offs. The carrying amount of property, plant and equipment is reviewed annually by the Company to ensure it is not in excess of the remaining service potential of these assets. All classes of property, plant and equipment are depreciated using the straight line or diminishing balance methods. Depreciation is charged at the following rates:

Furniture and equipment	20%	straight line
Computer equipment	37.5%	straight line
Motor vehicles	22.5%	diminishing balance

## THE CANCER COUNCIL ACT

ABN: 33 113 296 601

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### Note 1: Summary of significant accounting policies (cont'd)

##### **(e) Employee benefits**

###### Short-term employee benefits

Provision is made for the Company's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and annual leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Company's obligations for short-term employee benefits such as wages and salaries are recognised as a part of current trade and other payables in the statement of financial position.

###### Other long-term employee benefits

The Company classifies employees' long service leave entitlements as other long-term employee benefits as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Provision is made for the Company's obligation for other long-term employee benefits, which are measured at the present value of the expected future payments to be made to employees to the extent that they are not funded by the ACT Community Sector Portable Long Service Leave Scheme. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligations is recognised in profit or loss classified under employee benefits expense.

The Company's obligations for long-term employee benefits are presented as non-current liabilities in its statement of financial position, except where the Company does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current liabilities.

###### Retirement benefit obligations

###### *Defined contribution superannuation benefits*

All employees of the Company receive defined contribution superannuation entitlements, for which the Company pays the fixed superannuation guarantee contribution (currently 9.5% of the employee's average ordinary salary) to the employee's superannuation fund of choice. All contributions in respect of employee's defined contributions entitlements are recognised as an expense when they become payable. The Company's obligation with respect to employees' defined contribution entitlements is limited to its obligation for any unpaid superannuation guarantee contributions at the end of the reporting period. All obligations for unpaid superannuation guarantee contributions are measured at the (undiscounted) amounts expected to be paid when the obligation is settled and are presented as current liabilities in the Company's statement of financial position.

**THE CANCER COUNCIL ACT**

**ABN: 33 113 296 601**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

**Note 1: Summary of significant accounting policies (cont'd)**

**(f) Cash and cash equivalents**

Cash and cash equivalents include cash on hand and deposits held at call with banks or financial institutions.

**(g) Research grants**

Research grants are recognised as expenses at the time the funds are disbursed to the research body. Research grants that have been contracted but not yet paid are disclosed as commitments payable.

**(h) Revenue recognition**

Goods and services

Revenue from the sale of merchandise is recognised upon delivery of the goods to customers. Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Donations, bequests and membership fees

Donations, bequests and membership fees are recognised as revenue when received.

Grants

Operational grants are recognised as revenue on receipt or entitlement to receive except for operational grants received in respect of future financial years which are recognised as income received in advance (liabilities, unearned revenue). Project grants are recognised as revenue to the extent that the monies have been applied in accordance with the conditions of the grant. Project grants received prior to the year end but unexpended as at that date are recognised as unexpended project grants (liabilities, unearned revenue).

Fundraising events

Revenue and costs from fundraising events are recognised as revenue and expense on completion of the event. Income received and expenses incurred prior to event are recognised as income in advance (liabilities, unearned revenue) and prepayments (other current assets) respectively.

Interest income

Interest income is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Dividend and royalty income

Dividend and royalty income is recognised when received.



**THE CANCER COUNCIL ACT**

**ABN: 33 113 296 601**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

**Note 1: Summary of significant accounting policies (cont'd)**

***(i) Goods and Services Tax***

All revenue and expenses are stated net of the amount of goods and services tax (GST).

***(j) Impairment***

At each reporting date, the Company's directors review the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. As a not-for-profit entity, value in use, according to AASB 136 *Impairment of Assets*, is depreciated replacement cost. Any excess of the asset's carrying value over its recoverable amount is expensed to the Statement of Profit or Loss and Other Comprehensive Income.

***(k) Critical accounting judgement and estimates***

The directors evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Company.

**Key Estimates - Impairment**

The Company assesses impairment at each reporting date by evaluating conditions specific to the Company that may lead to impairment of assets. Should an impairment indicator exist, the determination of the recoverable amount of the asset may require incorporation of a number of key estimates. No impairment indicators were present at 30 June 2019.

***(l) Leases***

Lease payments for operating leases, where substantially all the risk and benefits incidental to the ownership of the asset remain with the lessor, are charged as expenses in the periods in which they are incurred.

***Lease incentives***

In the event that lease incentives are received to enter into non-cancellable operating leases, such incentives are recognised as a liability and amortised on a straight line basis over the lease term. Lease payments are allocated between rental expense, reduction of the liability and, where appropriate, interest expense over the term of the lease.

***(m) Comparative information***

Where necessary, comparative figures have been adjusted to conform to changes in presentation in this financial report.

**THE CANCER COUNCIL ACT**

ABN: 33 113 296 601

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

		<b>2019</b>	<b>2018</b>
		<b>\$</b>	<b>\$</b>
<b>Note 2: Revenue</b>			
Special events		695,182	662,310
Grants	4	316,320	312,236
Donations		809,378	747,738
Online retail sales		7,104	12,427
Wig service		5,531	7,691
Interest		51,778	45,616
Profit from sale of assets		525	-
Royalties		50,970	47,026
Training and education fees		5,446	6,758
Bequests		31,198	402,557
Other products and services		90,121	16,595
Membership fees		700	420
		<u>2,064,253</u>	<u>2,261,374</u>

**Note 3: Surplus / (Deficit) From Ordinary Activities**

Net surplus / (deficit) has been determined after:

*(a) Expenses*

Operating lease rentals - office		<u>79,918</u>	<u>95,461</u>
Depreciation of non-current assets:			
▶ furniture, plant and equipment		18,563	11,643
▶ motor vehicles		1,483	1,914
Total depreciation		<u>20,046</u>	<u>13,557</u>
Employee benefits expense:			
▶ salaries, wages and workers compensation		839,326	844,808
▶ defined contribution superannuation plan		76,724	77,095
▶ movements in employee provisions		15,702	30,811
Total employee benefits		<u>931,752</u>	<u>952,714</u>
Research grants provided		<u>265,000</u>	<u>413,333</u>

**Note 4: Grants Revenue**

Funding body:	Unexpended funds at 30 June 2018	Grants received during the year (excluding GST)	Grants utilised during the year	Unexpended funds at 30 June 2019
<u>ACT Health:</u>				
▶ Cancer Support Service & Smoking Cessation	-	311,320	311,320	-
<u>The Snow Foundation Limited</u>				
▶ Wig Service	-	5,000	5,000	-
	<u>-</u>	<u>316,320</u>	<u>316,320</u>	<u>-</u>

**THE CANCER COUNCIL ACT**

ABN: 33 113 296 601

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

	2019	2018
	\$	\$
<b>Note 5: Cash and cash equivalents</b>		
Cash on hand	850	700
Cash at bank*	2,822,551	2,998,751
	<u>2,823,401</u>	<u>2,999,451</u>

\*cash at bank includes \$21,271 held as a bank guarantee under the office lease.

**Note 6: Receivables**

## CURRENT

Trade debtors	-	358
Amounts receivable from related party - Cancer Council Australia	123,553	123,798
Amounts receivable from related party - Cancer Council New South Wales	55,122	64,298
Amounts receivable from related party - Cancer Council Victoria	813	2,374
Other receivables - GST	33,562	29,478
	<u>213,050</u>	<u>220,306</u>

No receivables were overdue at balance date.

No impairment indicators were present in respect of receivables at 30 June 2018 or 30 June 2019.

**Note 7: Inventories**

Wig merchandise	<u>5,526</u>	<u>8,345</u>
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No impairment indicators were present in respect of inventories at 30 June 2018 or 30 June 2019.

**Note 8: Other Current Assets**

Prepayments	<u>32,986</u>	<u>37,620</u>
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**Note 9: Property, Plant and Equipment**

Furniture, plant and equipment – at cost	238,037	200,681
Accumulated depreciation	(156,300)	(192,868)
	<u>81,737</u>	<u>7,813</u>
Motor vehicles – at cost	22,484	22,484
Accumulated depreciation	(17,374)	(15,891)
	<u>5,110</u>	<u>6,593</u>
Building improvements - at cost	-	105,000
Accumulated depreciation	-	(105,000)
	<u>-</u>	<u>-</u>
Total Property, Plant and Equipment	<u>86,847</u>	<u>14,406</u>

**THE CANCER COUNCIL ACT**

ABN: 33 113 296 601

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019****Note 9: Property, Plant and Equipment (continued)**

(a) Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year

	<b>Furniture, plant and equipment</b>	<b>Motor vehicles</b>	<b>Total</b>
	\$	\$	\$
Balance at 1 July 2018	7,813	6,593	14,406
Additions	93,189	-	93,189
Depreciation expense	(18,563)	(1,483)	(20,046)
Disposals and write-offs	(702)	-	(702)
Balance at 30 June 2019	<u>81,737</u>	<u>5,110</u>	<u>86,847</u>

<b>2019</b>	<b>2018</b>
\$	\$

**Note 10: Payables**

## CURRENT

*Unsecured liabilities:*

Employee benefits payable	23,278	27,693
Other creditors and accrued expenses	119,152	62,085
Amounts payable to related parties (Note 15)	154,158	133,314
Portable long service leave liability	2,626	2,892
	<u>299,214</u>	<u>225,984</u>

**Note 11: Provisions**

## CURRENT

## Employee benefits:

▶ Annual leave	64,152	56,886
▶ Long service leave (vested)	-	1,120
	<u>64,152</u>	<u>58,006</u>

## (a) Provision for employee benefits

Provision for employee benefits represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the Company does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the Company does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave vesting is based upon historical data. The measurement and recognition criteria for employee benefits have been discussed in Note 1(e).

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

**Note 12: Company Details**

*(a) Location*

The registered office and principal place of business of the Company is:  
 The Cancer Council ACT Limited  
 Unit 1, 173 Strickland Crescent  
 Deakin ACT 2600

*(b) Activities*

The Company operates in the Canberra and surrounding region providing cancer control services.

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>

**Note 13: Commitments for Expenditure**

Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised:

*Payable:*

▶ not later than 1 year	78,317	84,218
▶ later than 1 year but not later than 5 years	325,193	320,387
▶ later than 5 years	822,290	905,413
	<u>1,225,800</u>	<u>1,310,018</u>

Lease for 173 Strickland Crescent, Deakin, ACT; commenced on 3 September 2018 and ends on 2 September 2033, with an option to extend for a further 5 year term.

Funding agreement commitments

Funding agreements contracted for but not yet paid:

*Payable:*

▶ not later than 1 year	-	200,000
▶ later than 1 year but not later than 5 years	-	-
	<u>-</u>	<u>200,000</u>

**Note 14: Compensation of Key Management Personnel**

The aggregate compensation of the key management personnel of the Company, including directors and executives, is set out below:

Short-term employee benefits	148,139	147,310
Post-employment benefits	13,821	13,881
Other long-term benefits	1,746	2,226
Total compensation	<u>163,706</u>	<u>163,417</u>

The directors did not receive any remuneration directly or indirectly from the Company or any related body corporate for management of the Company, other than reimbursements of expenses incurred on behalf of the Company. This compensation is included in the Statement of Profit or Loss and Other Comprehensive Income under the category of employee benefits expense.



**THE CANCER COUNCIL ACT**  
**ABN: 33 113 296 601**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

**Note 15: Related Party Transactions**

All transactions during the year were on normal commercial terms and conditions unless otherwise stated.

► The Company is a member of and has a common director with Cancer Council Australia. The Company and other membership organisations in each state and territory contribute annual membership fees, purchase fundraising merchandise and receive net fundraising income from Cancer Council Australia.

**Note 16: Financial Risk Management**

The Company's principal financial instruments comprise cash at bank, receivables and accounts payable. These financial instruments arise from the operations of the Company.

The carrying amounts for each category of financial instruments, measured in accordance with AASB 9 as detailed in the accounting policies to these financial statements, are as follows:

	2019	2018
	\$	\$
<b>Financial Assets</b>		
Financial assets at amortised cost:		
Cash and cash equivalents	2,823,401	2,999,451
Receivables	213,050	220,306
<b>Total Financial Assets</b>	<u>3,036,451</u>	<u>3,219,757</u>
<b>Financial Liabilities</b>		
Financial liabilities at amortised cost:		
Payables	299,214	225,984
<b>Total Financial Liabilities</b>	<u>299,214</u>	<u>225,984</u>

**Note 17: Subsequent Events**

The financial report of the Company was authorised for issue on the date of signing of the attached Directors' Declaration by the directors.

**INDEPENDENT REVIEW REPORT**  
**TO THE MEMBERS OF THE CANCER COUNCIL ACT**  
**ABN 33 113 296 601**

**Scope of Review**

We have reviewed the detailed income statement of the Company for the year ended 30 June 2019. The management of the Company are responsible for the preparation and presentation of the detailed income statement and the information contained therein. We have performed a review of the detailed income statement in order to state whether, on the basis of the procedures described, anything has come to our attention that would indicate that it is not presented fairly in accordance with the accounting policies adopted in the annual financial report of the Company.

The detailed income statement has been prepared for distribution to the members of the Company. We disclaim any assumption of responsibility for any reliance on this review report or on the detailed income statement to which it relates to any person other than the members of the Company.

Our review has been conducted in accordance with Australian Auditing Standards applicable to review engagements. A review is limited primarily to inquiries of Company personnel and analytical procedures and limited sample testing applied to the financial data. These procedures do not provide all the evidence that would be required in an audit, thus the level of assurance provided is less than given in an audit. We have not performed an audit on the detailed income statement and, accordingly, we do not express an audit opinion.

**Statement**

Based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the detailed income statement of The Cancer Council ACT (the Company) for the year ended 30 June 2019 does not present fairly the financial performance of the Company for the year then ended in accordance with the accounting policies adopted in the annual financial report of the Company.



**Eric Hummer**  
Audit Director

[ehummer@synergygroup.net.au](mailto:ehummer@synergygroup.net.au)

0407 486 637

29 October 2019

**Synergy Group Audit Pty Ltd**

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PO Box 3789 Kingston ACT 2600 ABN 45 104 227 063 AUTHORISED AUDIT COMPANY NO. 301280

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**THE CANCER COUNCIL ACT**  
**ABN: 33 113 296 601**

**DETAILED STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 JUNE 2019**

*(To be read in conjunction with the attached Independent Review Report)*

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>REVENUE</b>		
OPERATING ACTIVITIES		
Shop and online retail sales	7,104	12,427
Wig service	5,531	7,691
Grants	316,320	312,236
Membership fees	700	420
Training and education fees	5,446	6,758
Donations	809,378	747,738
Bequests	31,198	402,557
Special events	695,182	662,310
Other products and services	90,121	16,595
	<u>1,960,980</u>	<u>2,168,732</u>
NON-OPERATING ACTIVITIES		
Interest	51,778	45,616
Profit from sale of assets	525	-
Royalties	50,970	47,026
	<u>103,273</u>	<u>92,642</u>
<i>Total revenue</i>	<u>2,064,253</u>	<u>2,261,374</u>
<b>EXPENSES</b>		
EMPLOYEE BENEFITS		
FBT expense	(7,048)	7,048
Workers compensation insurance	3,220	3,268
Professional development	10,648	12,618
Wages & salaries	832,041	811,306
Superannuation	76,724	77,095
Provision for annual leave	7,265	25,058
Provision for long service leave	8,437	5,753
Recruitment fees	465	10,568
Total Employee Benefits	<u>931,752</u>	<u>952,714</u>
MERCHANDISE		
Wig merchandise	4,780	7,115
Total Wig Merchandise	<u>4,780</u>	<u>7,115</u>

**THE CANCER COUNCIL ACT**

ABN: 33 113 296 601

**DETAILED STATEMENT OF COMPREHENSIVE INCOME****FOR THE YEAR ENDED 30 JUNE 2019 (continued)***(To be read in conjunction with the attached Independent Review Report)*

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>FUNDRAISING COSTS</b>		
Fundraising purchases of services	103,651	123,462
Fundraising merchandise	995	12,232
Fundraising face to face	487,924	107,670
National events	19,893	47,830
Total Fundraising Costs	<u>612,463</u>	<u>291,194</u>
<b>RESEARCH GRANTS</b>		
Grants for cancer research	265,000	413,333
Total Research Grants	<u>265,000</u>	<u>413,333</u>
<b>OTHER ADMINISTRATIVE COSTS</b>		
Advertising & promotion	3,979	9,021
Staff and Committee amenities	4,661	1,613
Audit & accounting	15,950	19,900
Bank charges	13,103	12,410
Cleaning, supplies & services	9,810	13,769
Client resources	21,177	24,251
Consultancy fees	440	1,843
Depreciation	20,046	13,557
Freight & postage	6,580	7,716
Hire of equipment and premises	2,022	1,296
IT support	43,660	37,211
Domestic travel	2,023	6,348
Major meetings	8,699	12,709
Memberships & subscriptions	8,116	5,902
Miscellaneous	-	209
Motor vehicle	2,220	2,752
National Cancer Council projects	8,293	14,624
Other insurance	11,132	12,739
Parking	1,639	9,015
Photocopier	2,590	3,286
Printing	3,441	2,155
Relocation costs	19,080	-
Repairs & maintenance	597	1,788
Security	330	1,168
Stationery	4,239	2,041
Telephone & fax	5,437	5,082
Telephone support services	10,100	10,242
Total Other Administrative Costs	<u>229,364</u>	<u>232,647</u>



**THE CANCER COUNCIL ACT**

ABN: 33 113 296 601

**DETAILED STATEMENT OF COMPREHENSIVE INCOME****FOR THE YEAR ENDED 30 JUNE 2019 (continued)***(To be read in conjunction with the attached Independent Review Report)*

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>OCCUPANCY COSTS</b>		
Utilities	12,444	17,199
Rent	79,918	95,461
Total occupancy costs	<u>92,362</u>	<u>112,660</u>
<b>LOSS ON DISPOSAL OF ASSETS</b>		
Loss on disposal of assets	-	7,312
Total loss on disposal of assets	<u>-</u>	<u>7,312</u>
<b>CCA MEMBERSHIP FEES</b>		
Cancer Council Australia membership fees	126,226	124,184
Total CCA Membership Fees	<u>126,226</u>	<u>124,184</u>
<i>Total expenses</i>	<u>2,261,947</u>	<u>2,141,159</u>
<i>Net surplus / (deficit) for the financial year</i>	<u>(197,694)</u>	<u>120,215</u>
Amounts transferred from / (to) the restricted funds reserve	177,753	413,333
<i>Net surplus / (deficit) for the financial year held in retained earnings</i>	<u>(19,941)</u>	<u>533,548</u>

# How you can help

## Give Regularly

A little goes a long way when you give regularly. It also gives us confidence to commit to long-term research projects to make lifesaving discoveries.

## Host (or join) a fundraising event

Join one of our fundraising events such as Daffodil Day, Australia's Biggest Morning Tea, or Relay For Life, or host your own fundraiser. Get involved with your colleagues and friends to raise funds for vital support services, education and research, prevention and early detection campaigns.

## Volunteer with us

People from all walks of life volunteer with Cancer Council ACT, bringing with them a wealth of skills, knowledge and experience. There are so many ways to volunteer your time and energy for Cancer Council ACT and we are always looking for dedicated volunteers to help us.

## Leave a Lasting Legacy

Leaving a gift in your Will to Cancer Council ACT is a beautiful legacy. Every gift, regardless of its value, is appreciated. Gifts in Wills provide essential funds for support services, education and research in our local community.

## Donate in memory of a loved one

When someone close to you passes away, a gift to Cancer Council ACT can be a meaningful tribute to your loved one. It is also a way to express hope for a cancer free future.

## Workplace Giving

Making a gift from your pre-tax pay is one of the simplest, most tax and cost effective ways to donate. Employers can also show staff that they support the choices they make by matching funds donated by their employees. By setting up an automated pre-tax payroll deduction from your salary you stand with us as a committed supporter of a cancer free future.

## Buy Cancer Council sun protection products

A full range of sun protection merchandise is available through the Cancer Council Shop online at [www.cancercouncilshop.org.au](http://www.cancercouncilshop.org.au). Every product purchased helps to prevent cancer as well as fund our research, support and education services.

For more information call **02 6257 9999**, email [reception@actcancer.org](mailto:reception@actcancer.org) or visit [www.actcancer.org](http://www.actcancer.org).



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